

A regular meeting of the Hornell Common Council was held on Monday, May 21, 2018, at 7 p.m. in Council Chambers at 82 Main St., Hornell, N.Y.

PRESENT: John J. Buckley Mayor; Council members Brown, McKay, Argentieri, Warriner, Cleveland, Lehman, Bassage, Shinebarger and Carbone; City Attorney Joe Pelych, Stenographer Karen Schu and City Clerk Barbara Perrott.

ALSO PRESENT: Michele Smith, Eileen Lehman, Randy Weaver, Kathy Dessena, Sandra Rapp, Paul Broderick, Patricia Moore, Kathy Dear, Greg Kramer, Jason Jordan from the Evening Tribune, Bill Dugan from WLEA and 10 high school students.

ABSENT: Councilmember Ponticello

INVOCATION: Pastor Cedric Cooper, First Baptist Church

PLEDGE TO THE FLAG: Michele Smith

By: Warriner/Brown

RESOLVED, that the minutes of the Common Council meeting of April 16, 2018 be approved as read.

Carried – 9

Absent – 1 (Ponticello)

By: Cleveland/Lehman

RESOLVED that the Reports of Officers be and hereby are approved and placed on file.

REPORTS FILED:

BPW Minutes – 3/15/18, 4/19/18; Humane Society – 4/2018; DPW – 3/2018, 4/2018; BPS Minutes – 4/12/18; WTP – 3/2018, 4/2018; Codes/Codes Log – 4/2018; Petro Tank – 4/2/18, 5/1/18; Fire/Ambulance – 4/2018; WPCP – 4/2018, 4/2018; Police – 4/2018; Project Summ. – 4/13/18, 5/0/18; Gen. Fund Exp. 3/2018 year end; Sewer Checks – 2/18, 3/18, 4/18; Water Fund Exp. 3/2018 year end; City Clerk – 4/2018; Summ. Of Activities –
OCR Program, EDLP, Res Rehab-4/2018; Water Fund Rev. – 4/2018; Gen Fund Rev – 4/2018

Carried – 9

Absent – 1 (Ponticello)

By: Argentieri/Brown

RESOLVED, that the Reports of Committees be accepted and placed on file.

COMMITTEE REPORTS:

AUDIT COMMITTEE

May 18, 2018

To the Honorable John J. Buckley, Mayor
And
Members of the Common Council

Ladies and Gentlemen:

Bills were audited and approved by Audit Committee Members Jeff Brown, Fred Lehman, Richard Argentieri and Audit Committee Chairman John Carbone.

Bills audited and approved:

Common Council	\$716,539.59
CD	\$ 25,946.85
Payrolls	<u>\$ 73,727.15</u>
TOTAL	\$816,213.59

Respectfully submitted,

John Carbone, Chairman
Audit Committee

FINANCE COMMITTEE

May 15, 2018

To the Honorable John J. Buckley, Mayor
And
Members of the Common Council

Ladies and Gentleman:

The finance committee met in the 3rd floor conference room at City Hall. Committee members present were John Carbone, Steven Shinebarger, Dan Warriner and chair Melissa Ponticello. Also in attendance were Mayor Buckley, and City Chamberlain Michele Smith. The meeting was called to order at 6:07pm

Items discussed and or acted upon:

1. A review of the balancing resolution of the accounts for year-end that will be brought before the common council for approval.
2. A motion by Dan, second by Steve to move funds from Reserve #1 balance to the Unassigned Fund of \$140,000 in order to keep our unassigned under the \$356,000 that we are allowed to have. Ayes all.
3. A motion by John, second by Dan was made to approve the Parks and Recreation hourly pay rate increases for the seasonal workers, specifically the lifeguards,

playground attendants, and DPW. They will follow the years of service based on their original hire dates and rate of pay set forth by the Parks committee. Ayes all.

4. A motion by Steve, second by John was made to increase the part time and partially seasonal workers from a rate of \$10per hour to \$10.50 per hour. Ayes all.

At 7:57pm a motion by Dan, second by Steve was made to adjourn.

Respectfully submitted,
Melissa Ponticello
Chairman

LAW & ORDINANCE COMMITTEE

May 17, 2018

Members of the Council
Ladies & Gentlemen:

The Law & Ordinance Committee met on Wednesday May 16, 2018 at 5:30pm at City Hall. Members present were Council Members Lehman, McKay, Ponticello, Argentieri and Brown. Also in attendance were DPW Superintendent Mitch Cornish and DPW employee Don Mosher.

1. The minutes from the last meeting were approved. Motion to approve by Argentieri and seconded by Ponticello.
2. The Committee heard from Mitch Cornish on behalf of Don Mosher, who is seeking a waiver for the residency requirement.
3. The Committee went into Executive Session to discuss the residency waiver submitted by Don Mosher. Motion to adjourn to executive session made by McKay and seconded by Argentieri.
4. The Committee returned from Executive Session. Motion to return by Argentieri and seconded by Ponticello.
5. A vote of 5-0 was made to approve the residency waiver for Don Mosher, that his employment with the City fall under Sect. 74-7.A(2) "Necessity for Nonresidence"

There being no further business, the meeting adjourned at 6:02pm.

Respectfully submitted,
Jeff Brown, Chairman

POLICIES & PROCEDURES COMMITTEE

May 17, 2018

Mayor John Buckley, Members of the Common Council, Ladies and Gentleman,

The Policies and Procedures Committee held its inaugural meeting on May 16th, 2018 at 6:00 PM on the second-floor conference room in City Hall. In attendance, Deputy Mayor Jessica Cleveland, Alderman John Carbone, Hornell Information Technology Officer Ed Flaitz, and Chairman Joe McKay.

Meeting was called to order at 6:12 PM

Items discussed were pertaining to Information Technology:

Three areas were identified within IT that require action.

New policies and Procedure will be made or changed regarding the following items:

- Retirement and disposal of Old IT equipment
- Information and data Back-Up Procedures for City Hall/Police/Fire/DPW
- Users/Password Security

Other items discussed:

Traffic and Public Safety Cameras in the City of Hornell

End of Life Matrix for Critical Networking Equipment

Waste Water & Water Filtration – Offline Contingency Operations Plan

No Votes were cast at this time.

There being no more business to discuss, the meeting was adjourned at 7:14 PM

Respectfully Submitted,

Joseph McKay
P&P Chairman

Carried – 9

Absent – 1 (Ponticello)

RESOLUTIONS:

By: Argentieri/Carbone
HN 18-45 – Balancing Resolution

WHEREAS, the following transfers must be made to close out the appropriation accounts for the **Fiscal Year 2017-2018**,

NOW, THEREFORE, BE IT RESOLVED, that the following transfers are hereby approved:

FROM		TO		AMT
BUS-OPERATIONS-EQUIP.	A5630.2	SOCIAL SECURITY	A9030.8	\$67,161.16

“	“	HOSPITAL & MEDICAL INSUR.	A9060.8	\$55,229.86
“	“	REFUSE & GARBAGE-CONT.SERV.	A8160.46	\$35,306.30
“	“	UNEMPLOYMENT INSUR.	A9050.8	\$16,210.13
“	“	LEGISLATIVE BOARD-PERSONAL	A1010.1	\$ 65.00
FIRE & POLICE RETIRE.	A9014.8	CONTRACTS WITH OTHER GOV	A1989.4	\$34,125.50
“	“	POLICE- PERS. SERVICES	A3120.1	\$23,969.69
“	“	UNALLOCATED INSURANCE	A1910.4	\$ 683.00
“	“	FIRE-DEPT-PERS. SERVICES	A3410.1	\$ 198.80
BUS-OPER.CONT. SERV.	A5630.4	STREETLIGHTING-UTILITIES	A5182.44	\$40,297.21
“	“	DISABILITY INSURANCE	A9055.8	\$ 6,301.02
“	“	SNOW & ICE-PERS. SERV.	A5142.1	\$ 615.58
PARKS-PERSONAL SERV.	A7110.1	BUS OPER.-FRINGE BENEFITS	A5630.8	\$23,471.87
“	“	AIRPORT-UTILITIES	A5610.44	\$ 8,482.88
“	“	STREETS-PERS. SERV.	A5110.1	\$ 347.70
:	“	WPCP-UTILITIES	A8130.44	\$ 258.44
BUS-PERSONAL SERV.	A5630.1	WORKERS' COMPENSATION	A9040.8	\$23,450.36
“	“	BOND ANTICIPATION NOTES-INT	A9730.7	\$ 5,913.17
“	“	PLANNING-PERS. SERVICES	A8010.1	\$ 180.24
WPCP-PERSONAL SERV.	A8130.1	AMBULANCE-PERS. SERVICES	A4540.1	\$11,909.49
“	“	AUDITOR-CONTRACTUAL	A1320.4	\$ 8,000.00
“	“	STREET CLEANING-PERS. SERV.	A8170.1	\$ 1,759.28
CHAMBERLAIN PERS SERV	A1325.1	STATE RETIREMENT	A9010.8	\$ 7,538.00
“	“	SANITARY SEWERS-PERS.SERV.	A8120.1	\$ 4,975.17
“	“	POLICE-MATERIALS & SUPP.	A3120.41	\$ 3,072.19
“	“	SANITARY SEWERS-UTILITIES	A8120.44	\$ 2,581.72
TRANS/DIST-PERS. SERV.	F8340.1	PURIFICATION-PERS. SERVICES	F8330.1	\$52,519.14
“	“	SOCIAL SECURITY	F9030.8	\$ 7,224.19
“	“	SOURCE OF SUPPLY-RP TAX	F8320.491	\$ 1,830.69

Carried – 9

Absent – 1 (Ponticello)

By: Cleveland/Argentieri
HN-18-46 – SEQR – Sewer Rehab

WHEREAS, the City of Hornell is planning the rehabilitation of the sanitary sewer trunk line on Maple Street (Seneca Street to Church Street) and along Ontario Street (from Pine Street to the west bank of the Canisteo River) in Hornell, to be undertaken with funding provided through the Community Development Block Grant (CDBG) Program award (CDBG Project No. 552PR62-17); therefore, be it

RESOLVED, that in accordance with the New York State Environmental Quality Review (SEQR) regulations, the Common Council has determined that the proposed

action is a Type II action, as defined by OCR. The project qualifies as a Type II action as it involves rehabilitation of existing public facilities in-kind.

FURTHER RESOLVED, the Common Council will take no further action with regard to SEQR for this project as Type II actions are not subject to review under SEQR.

Carried – 9

Absent – 1 (Ponticello)

By: Carbone/Cleveland

HN-18-47 – NEPA/Designating Res. – Sewer Rehab

RESOLVED, that in accordance with the National Environmental Policy Act of 1969 (NEPA) and the related authorities listed at 24 CFP Part 58, the Common Council of the City of Hornell announces its intent to conduct an environmental review of a project to re-line a portion of the sanitary sewer trunk line on Maple Street (from Seneca to Church) and along Ontario Street (from Pine Street to the west bank of the Canisteo River).

FURTHER RESOLVED, that the Common Council designates John J. Buckley, Mayor as the Certifying Officer, responsible for all activities associated with the environmental review process to be completed in conjunction with the CDBG Project No. 552PR62-17

BE IT FURTHER RESOLVED, that the Common Council hereby accepts the environmental review of the project prepared by LaBella Associates, DPC and determines that the project is Categorically Excluded under 24 CFR 58.25(a) as it involves the rehabilitation of existing sewer lines in-kind.

Carried – 9

Absent – 1 (Ponticello)

By: Argentieri/Bassage

HN-18-48 – Village of Canisteo MOU

WHEREAS, the City of Hornell and the Village of Canisteo wish to enter into a mutual cooperation agreement whereby Richard Dunning, the Water Pollution Control Plant Manager for the City of Hornell, will perform oversight and other duties on behalf of the village of Canisteo at their waste water pollution control plant,

NOW, THEREFORE, it is hereby resolved that John J. Buckley, the Mayor for the City of Hornell is hereby authorized to enter into an agreement with the Village of Canisteo. A copy of the agreement is attached hereto and made a part hereof.

Carried – 9

Absent – 1 (Ponticello)

Claims:

By: Carbone/Brown

NOW, THEREFORE, BE IT RESOLVED, that claims in the amount of \$816,213.59, as audited by the Audit Committee of the Common Council of the City of Hornell, be approved and authorized paid as audited.

Common Council	\$716,539.59
CD	\$ 25,946.85
Payrolls	<u>\$ 73,727.15</u>
TOTAL	\$816,213.59

Carried – 9

Absent – 1 (Ponticello)

New & Unfinished Business:

Kathy Dear from LaBella presented the upcoming changes to the Program Income Policy for Community Development activities.

Mayor Buckley stated that he and the Humane Society have resumed talks on contract negotiations. In the interim, the Humane Society will continue to provide services at the same monthly fee.

By: Carbone/Argentieri

RESOLVED, that there being no further business the meeting adjourned at 7:49 pm.

Carried – 9

Absent – 1 (Ponticello)

Respectfully submitted,

Barbara M. Perrott
City Clerk